



# Dance 220

## In Class Guide – Catalog and Database Searching

Reference Department  
Albert S. Cook Library

**The Library catalog** lists materials available in the **Cook Library** as well as other libraries in the University System of Maryland. It can be searched by **TITLE**, or by **NAME**, or by **SUBJECT**. The **Advanced Search** screen enables you to combine author and title fields for a very targeted search as well as utilize format type (video, CD, etc.) and date limiters.

Find the library's home page at: <http://cooklibrary.towson.edu>

Open the library catalog by clicking on the **Research** link, then **Library Catalogs**

**Cook Library Catalog** – lists items found at Towson University's Cook Library

**Combined USMAI Catalog** – lists items in entire state university library system

**Worldcat** – lists items in local private, school, and public libraries



Location of materials in Cook

**Stacks** = materials you can check out and take home/bound journals – Floors 4 & 5

**Reference** = materials that must be used in the building – Floor 3

**Media Resource Center** (Audio/visual materials) – Floor 2

Best bet **basic catalog searches**:

**Browse by subject beginning with...** (type in the word that best describes the subject, or a person's last name)

**Advanced Search** – allows you to search by topic and limit by format (videos/films)

To transfer a book from one USMAI school library to another, you **place a request** on a book. When the **full record** is displayed, click on **Availability** link, then the **Request** button and have borrower barcode ready.

**Worldcat** – lists print and AV materials in local libraries. You can check out print materials from the libraries at Goucher College, Loyola/Notre Dame, and Stevenson Universities. You can also view their DVD/VHS tapes by visiting their libraries.

**To request the transfer of Non-USMAI books and any AV items to Cook Library:** in **Worldcat**, search for your DVD or book. Use the **Find It** button link to open the ILLiad/Interlibrary Loan form. Register for a free ILLiad account and complete form to request AV items be sent to Cook Library.

### Electronic Dance Resources

To view the following resources, on Cook Library web site, go to – **Subject Gateways – Dance**

### Recommended Journal Article Databases

#### **International Bibliography of Theater and Dance (IBTD)**

- Large amount of full text
- Always go to **Advanced Search**
- For Performance Reviews – in **Document Type** box, click on "Entertainment Review"

#### **International Index to the Performing Arts (IIPA)**

- Good amount of full text

- Click on **Search Articles** tab to get started
  - Use **Keyword** or **Narrow Subject** boxes
  - For Performance Reviews – in **Document Type** box options, click next to “Dance Review”
  - 4 simultaneous users
- Use **Find It button** to see other electronic subscriptions to journals or print subscriptions housed at Cook Library
- For articles in journals not owned by Cook Library, make an **ILLiad/Interlibrary Loan Request** for a copy of the article to be sent to your ILLiad electronic mailbox.

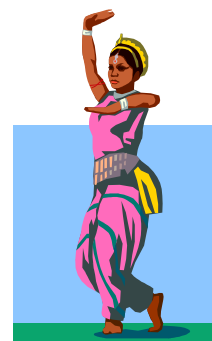
### Recommended Full Content Reference Sources

#### ***International Encyclopedia of Dance***

- Full text multivolume encyclopedia of dance topics and personalities
- Results can be printed out or emailed

#### ***Biography Resource Center***

- Full text reference book articles
- Full text magazine articles
- Results can be printed or emailed
- 4 simultaneous users



### Recommended Streaming Visual Content

<p><b><i>Dance in Video</i></b></p> <ul style="list-style-type: none"> <li>• Filmed productions of dance and dance documentaries</li> <li>• Browse by ensemble</li> <li>• Browse by people</li> <li>• Sign in to save favorite films to playlist</li> <li>• Four simultaneous users</li> </ul>	<p><b><i>Films on Demand – Academic Complete</i></b></p> <ul style="list-style-type: none"> <li>• Filmed documentaries</li> <li>• Use keyword/basic search and input key names and topics</li> <li>• Sign in to save clips to favorites folder</li> <li>• See separate help guide for more tips</li> </ul>
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### Off campus/Remote access to electronic resources = RESEARCHPORT

- Go to **Cook Library web page – Quick Tools - Off Campus Log in – ResearchPort**
- Select **Towson University** as your university
- Input 14 digit **TU One Card number and last name to log in**
- Select databases by **subject (Dance)** or by **specific database name (ex. IIPA)**

#### **Confused? Need more help?**

I have developed a series of illustrated step by step guides for many basic research tasks. To see them, visit my blog or website and click on the link for ***Wozworld Quick Guides to Library Research***.

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**Always call or email ahead for an appointment.**