



Music 100
Evaluating Web Resources &
Intellectual Property
Class guide

Reference Department
 Albert S. Cook Library

Summary of Resources for Research

To Find Books search:	How to Get It:	To Cite It: Quick Tools – Citing Sources
TU Catalog	Come visit us	MLA or Chicago - print source
USMAI Catalog	Request button	“
WorldCat	Find It for ILLiad link	“
Public Library Catalogs	ILLiad or visit	“

To Find Articles search:	How to Get It:	To Cite It: Quick Tools – Citing Sources
Databases	Full Text – open directly	MLA or Chicago – electronic source
Find It button:		
Database Link	Open link to full text	“ – electronic source
TU Catalog Link	Visit Cook for print copy	“ – print source
ILL Link	Request copy from ILLiad	depends on document delivery

To Find Scores search:	How to Get It:	To Cite It: Quick Tools – Citing Sources
TU Catalog	Come visit us	MLA or Chicago – miscellaneous source
USMAI Catalog	Request button	“
WorldCat	Find It for ILLiad link	“
Public Library Catalogs	ILLiad or visit	“

Scores Search Tip: Use **Advanced Search** with **Scores** format limit selected

To Find Sound Recordings:	How to Get It:	To Cite It: Quick Tools – Citing Sources
TU Catalog	Come visit us	MLA or Chicago – miscellaneous source
USMAI Catalog	Visit owning library	“
WorldCat	Check “Libraries that Own Item” and ILLiad or visit	“
Public Library Catalogs	ILLiad or visit	“

Sound Recordings Search Tip: Use **Advanced Search** with **Sound Recordings All** format limit selected

To Find Web Documents:	How to Get It:	To Cite It: Quick Tools – Citing Sources
Directories	Open document directly	MLA or Chicago – electronic source
Search Engines	“	“
Metasearch Engines	“	“

Web Search Tip: Use **Advanced Search** mode when possible and **Boolean Operators**

Section 001 is using the *Chicago Manual of Style* for all citation work. Sections 002 & 003 are using the *MLA Style Manual*. Look for these links once you open the **Quick Tools - Citing Sources** Menu.

Web Searching

Select a search tool based on type of search:

Directories – pre-selected sites by specialists

Examples: Librarians Internet Index (<http://lii.org>)

Internet Public Library (<http://www.ipl.org>)

Search Engines – web sites pulled based on search terms entered

Examples: Google (www.google.com)

Yahoo (www.yahoo.com)

Google Scholar (http://scholar.google.com)

Search Edu.com (www.searchedu.com)

Metasearch Engines – multiple engines searched simultaneously

Examples: Dogpile (www.dogpile.com)

Vivisimo/Clusty (http://clusty.com)

Boolean Operators

quotation marks (“ ”) keeps words together as a phrase

AND links terms and phrases together

minus sign (-) takes out a word – some engines use **NOT**

tilda symbol (~) finds synonyms for term

OR finds either term entered

wildcard (*) – finds forms of root word – not needed in Google



Helpful Advanced Search Features in Google:

Exact Phrase box keeps words together as phrase

Where your words show up – Title of Page = words appear in webpage title

Search within a site or domain = limits results to specific types of sites (ex. Only .edu)

Copyright Protection

Copyright owner has rights to perform and make copies of work

Fair Use allows for use of copyrighted material for instructional purposes in an educational setting

Standards for Fair Use

- ♪ Purpose of Use
- ♪ Nature of Work
- ♪ Portion/Extent of Material Used
- ♪ Effects on Marketability

Considerations for Fair Use

- ♪ Brevity
- ♪ Spontaneity
- ♪ Cumulative Effect on Market
- ♪ Copyright Notice to be Included
- ♪ No Profit from Use

Fair Use Limitations

- Up to 10% of a musical composition in print, sound or multimedia
- Motion picture/video – up to 10% or 3 minutes
- Text – up to 10%



Even with Fair Use, citation needed with: ♪ Creator's Name, ♪ Title of Work, ♪ Year of Publication, ♪ Original Source (where did the excerpt originate)

Citation/Copyright Questions? Check out these sites:

Research and Documentation Online by Diana Hacker at: <http://www.dianahacker.com/resdoc/>

Note: Be sure to hover over the correct block for Chicago or MLA Style format – the words in front of the link say “History” (for Chicago) or “Humanities” (for MLA) and the style name will appear as a background behind the text – open the “Documenting Sources” link for help

Copyright for Music Librarians (Music Library Association) - <http://www.lib.jmu.edu/org/mla/> - see the FAQ section