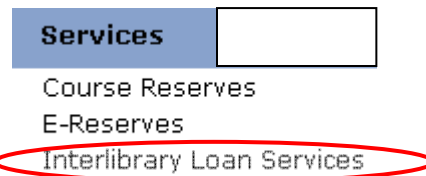


Wozworld Quick Guide to Library Research Topic: Using ILLiad/Interlibrary Loan Services

Use this guide to find out how to register for and use an interlibrary loan account through Cook Library. ILLiad/interlibrary loan service is available to Towson University faculty/staff and full and part time enrolled students. There is no charge to register for an ILLiad account.

Step 1. Go to the library web page at: <http://cooklibrary.towson.edu>

Step 2. To read an explanation about services through the ILLiad FAQ page, click on the *Interlibrary Loan Services* link in the Services column:



Step 3. To register for an ILLiad interlibrary loan account, click on the *ILLiad Login* link in the Quick Tools box.



Step 4. When you click on the *ILLiad Login* link, you will see this:

A screenshot of the ILLiad Login form. The form has a title 'ILLiad Logon' and two input fields: '* Username' and '* Password'. Below the fields is a 'Logon to ILLiad' button. At the bottom of the form, there is a link for 'ILLiad FAQ' and a section for 'First Time Users'. A yellow callout bubble points to the Username and Password fields with the text 'Returning users fill in these boxes'. Another yellow callout bubble points to the 'First Time Users' link with the text 'To register for an account click here'.

Step 5. After reading and accepting the conditions of the account, click on this link:

[First Time Users Click Here](#)

Step 6. Fill in account registration form with your local campus information and choose a user name and password. **WRITE DOWN YOUR USER NAME AND PASSWORD FOR FUTURE USE!** If you forget your username or password, only Interlibrary Loan staff can reset these for you.

New User Registration for ILLiad * Indicates required

* First Name	<input type="text"/>	Use an email address that you check often
* Last Name	<input type="text"/>	
* Library 14-digit Barcode Number	<input type="text"/>	Use your local or campus address here - change city and zip if needed
Preferred Notification Method	E-Mail <input type="button" value="v"/>	
* E-Mail Address	<input type="text"/>	
* Primary Address City	Towson	Take note of your user name and password. You will need them later to log in.
* Primary Address State	MD	
* Primary Address Zip	21252	
* Choose a Username	<input type="text"/>	
Case sensitive		
* Choose a Password	<input type="text"/>	
Case sensitive		
* Re-enter Password	<input type="text"/>	

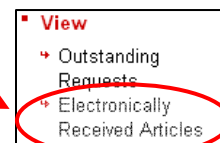
[Submit Information](#) Click here to submit your info

Congratulations!! You are now the proud owner of an ILLiad account.

Two main reasons for using your ILLiad account:

- ♪ request to borrow materials that are not owned in the 16 university system of Maryland libraries (USMAI) [*these will be sent to Cook Library for you to borrow and return*]
- ♪ request copies of articles from journals that are not subscribed to by Cook Library [*in most cases, these articles will arrive electronically in your account*]

To view an article sent to your ILLiad account: log into your ILLiad account (*see, I told you about remembering your user name/password*) and click here



This guide is created to help you navigate the many research resources available to you through the Cook Library web site. If you need further assistance, please contact me, or consult either my instructional web site or my blog for more information.

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